



# Agenda

Meeting: **Audit and Governance Committee**  
Date: **13 September 2017**  
Time: **7.00 pm**  
Place: **Boulogne Room - Civic Centre, Folkestone**

To: **All members of the Audit and Governance Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

1. **Apologies for Absence**

2. **Declarations of Interest**

Members of the committee should declare any interests which fall under the following categories\*:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes**

To consider and approve, as a correct record, the minutes of the meeting held on 26 July 2017.

4. **Report on Dispensations (page 9)**

Report AuG/17/07 considers the applications for dispensations under the code of conduct for councillors to speak and vote received by the councillors who are also directors of Oportunitas. The recommendation is that the dispensations are granted.

**Queries about the agenda? Need a different format?**

Contact Kate Clark – Tel: 01303 853267  
Email: [committee@shepway.gov.uk](mailto:committee@shepway.gov.uk) or download from our website  
[www.shepway.gov.uk](http://www.shepway.gov.uk)

**5. EKAP Audit Update Report (page 17)**

Report AuG/17/08 includes the summary of the work of the East Kent Audit Partnership (EKAP) since the last Audit and Governance Committee meeting together with details of the performance of the EKAP to the 30<sup>th</sup> June 2017.

**6. Grant Thornton - External Audit Update (page 33)**

Report AuG/17/10 from Grant Thornton gives a progress update on recent audit work undertaken and highlights topical issues.

**7. Statement of Accounts 2016/17 (page 55)**

In accordance with the Accounts and Audit Regulations 2015 the council must consider and approve its Statement of Accounts no later than 30 September 2016. The Committee received a report on the Statement of Accounts for 2016/17 at the meeting on 26 July 2017. The purpose of this report AuG/17/09 is to provide an update on the final outcome of the audit.

\*Explanations as to different levels of interest

(a) A member with a disclosable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item